

**MUNICIPALITY OF CENTRAL MANITOULIN
PROPERTY COMMITTEE
MINUTES**

**October 8, 2024 @ 7:00 p.m. Meeting held via Zoom and In-Person at 6020
Highway 542, Mindemoya**

A regular meeting of the Property Committee was held October 8, 2024 in person and via Zoom.

The following were in attendance:

Councillor Bisailon chaired the meeting. Councillors Diebolt, Farquhar, Mitchell, Scott, D. Stephens, and Mayor R. Stephens attended in-person. CAO/Clerk, D. Deforge, Deputy Clerk/Project Manager, Patricia Mader, Community Development and Outreach Coordinator, Marcus Mohr (v), Deputy Maintenance Supervisor, Dave Hillyard (v), Administrative Assistant/AP&AR Clerk, Hayley Nicklasson (v), Health and Safety Coordinator, Arthur Moran (v), and Maintenance Supervisor George Strain were in attendance. Two members of the public attended via zoom and three attended in-person.

The Chairperson called the meeting to order at 7:00 p.m. and the meeting was recorded.

MOTION: D. STEPHENS AND DIEBOLT

That the agenda for the October 8, 2024 Property Committee meeting be approved with the following addition:

8b. Additional email received re: Kagawong Boat Launch October 7, 2024 from Ted Burmaster...carried.

There was no declaration of pecuniary interest.

MOTION: DIEBOLT AND R. STEPHENS

That the minutes of the Property Committee meeting of August 13, 2024 be approved...carried.

There was a delegation from Greg Lockyer on behalf of the Youth Ball Tournament requesting that a trophy display case be installed in the Mindemoya Arena for the purpose of displaying Youth Ball Tournament and Pearson Cup trophies.

MOTION: R. STEPHENS AND D. STEPHENS

That staff be directed to get additional information from the Youth Ball Tournament and Pearson Cup regarding the requirements for the requested trophy case AND FURTHER that staff be directed to prepare a report on possible options for displaying the trophies, including possible locations and cost to install an additional case...carried.

MOTION: D. STEPHENS AND BISAILLON

That we recommend to Council that report *PROP 2024-16-01: Recommendation on Operating Season for Wagg's Woods Trail* be received AND FURTHER THAT the staff recommendation to continue to operate the Wagg's Woods Trail system seasonally from the long weekend in May to the Thanksgiving Weekend in October and to mark the trail system as closed and unmaintained after the Thanksgiving Weekend in October be approved...carried.

MOTION: D. STEPHENS AND DIEBOLT

That we recommend to Council that the Providence Bay Boardwalk be marked clearly as closed and unmaintained after the Thanksgiving Weekend in October with an operating season of the long weekend in May to the Thanksgiving Weekend in October...carried.

MOTION: D. STEPHENS AND DIEBOLT

That the report *PROP 2024-17-01: Information on Updated Arena Operating Policy* be received...carried.

The committee discussed the draft Facility Usage Policy that includes the section on Arena Operating policies and requested a couple of revisions and some additional information regarding the cost of insurance for individual one-off rentals.

MOTION: R. STEPHENS AND DIEBOLT

That staff be directed to revise the draft Facility Usage Policy as discussed and return to the Property Committee with the revised policy...carried.

MOTION: DIEBOLT AND D. STEPHENS

That the Beautification Minutes from the meeting held September 27, 2024 be received...carried.

MOTION: D. STEPHENS AND FARQUHAR

That we recommend to Council that staff provide a recommendation on the location for the Sandfield message board based on a survey of Sandfield ratepayers sent via postal mailer...carried.

MOTION: D. STEPHENS AND DIEBOLT

That we recommend to Council that staff be directed to remove flagged trees/shrubs in the raised beds in the Mindemoya Memorial Garden (Old School Park)...carried.

MOTION: D. STEPHENS AND FARQUHAR

That the minutes from the Cemetery Board meeting held September 18, 2024 be deferred for consideration at the upcoming Finance and Economic Development Committee meeting to allow for discussion of the items in the Minutes that were noted as In Camera...carried.

MOTION: DIEBOLT AND BISAILLON

That Recommendation No. 2024-04 dated May 24, 2024 from the Joint Health and Safety Committee (JH&SC) regarding controlled access door system at the reception area of the municipal office be received AND FURTHER that the JH&SC meeting minutes from September 18, 2024 be received...carried.

MOTION: DIEBOLT AND D. STEPHENS

That we recommend to Council that Recommendation No. 2024-04 dated May 24, 2024 from the Joint Health and Safety Committee (JH&SC) regarding controlled access door system at the reception area of the municipal office be approved AND FURTHER that staff be directed to get quotes then proceed with installation...carried.

MOTION: DIEBOLT AND R. STEPHENS

That we recommend to Council that the Welcome signs to the North, West and East on highway 551 and 542 be removed AND FURTHER that staff prepare a report on options and costs for redesign and installation of new signs for consideration in the 2025 budget deliberations...carried.

There was a discussion regarding the draft agreement prepared for the E-Bike charging stations project. Council feedback was received with some revisions and additions requested. Additional information was requested on the amount of hydro used per charge, feedback from insurance company regarding risk related to lithium batteries, the plan to include training requirements for users, the maintenance plan and operating procedure documents from the group.

MOTION: R. STEPHENS AND DIEBOLT

That staff be directed to collect additional information regarding the e-bike charging station project with Manitoulin Island Cycling Advocates (MICA) as discussed AND FURTHER that staff be directed to revise the draft agreement to include requirements for the Licensee to provide training to new users, regular maintenance reports to the Municipality, Operational procedures to the Municipality AND FURTHER that the term be revised to cover one and a half (1.5) years AND FURTHER THAT staff return to Committee with a revised draft agreement once the changes have been incorporated...carried.

MOTION: DIEBOLT AND FARQUHAR

That the letter of correspondence from Mindemoya Minor Hockey regarding installation of a water bottle re-fill station at the Mindemoya Arena dated October 3, 2024 which included an offer to donate \$2000.00 in support of the installation be received...carried.

MOTION: D. STEPHENS AND DIEBOLT

That we recommend to Council that an un-budgeted expense of up to \$5000.00 with an projected offsetting donation of \$2000.00 from Mindemoya Minor Hockey be approved to allow staff to get a water-bottle refill station installed at the Mindemoya Arena in 2024...carried.

There was a discussion of letters of correspondence that have been submitted regarding the Lake Kagawong Boat Launch. There was discussion about parking, road hazards, design.

MOTION: D. STEPHENS AND R. STEPHENS

That staff be directed to inspect the Lake Kagawong Boat Launch and to prepare a report for Committee on options available to address current concerns along with estimated costs to be considered at budget time...carried.

MOTION: DIEBOLT AND FARQUHAR

That we recommend to Council that the year-to-date expense report for the Property Committee dated September 30, 2024 be approved as presented...carried.

There was a question related to credits showing in a couple of the expense account lines. Staff will follow up with the response after the meeting.

The meeting was adjourned on a motion from Councillor Diebolt at 8:56 p.m.